

The Bridge House Estates Board – Outstanding Actions, April 2022

Status Key

Green = Complete

Amber = In progress

Red = Not yet started

Item	Date	Action	Officer responsible	Target Completion Date	Actual Completion Date	Progress update	Status
1.	16 February 2022	To defer decision on options in relation to a possible Bridge Management Committee to April's Board meeting.	Amelia Ehren	27 April 2022	27 April 2022	<u>Apr 2022:</u> Report presented to the BHE Board in April presents recommendations regarding whether or not to create a Bridge Management Committee for the Board's decision.	Green
2.	16 February 2022	Present report to the BHE Board reviewing the charity's operational Treasury arrangements with the City Corporation.	Karen Atkinson	September 2022	-	<u>Apr 2022:</u> Initial discussions & investigations underway within the Chamberlain's Department to progress the matter.	Amber
3.	11 January 2022	Board to complete Skills & Effectiveness Audit	Amelia Ehren	19 January 2022	16 February 2022	<u>Apr 2022:</u> Complete. Following appointment of new Members, officers will carry out a refreshed skills audit for 2022/23.	Green
4.	11 January 2022	Service Level Agreement between	Simon Latham/	Originally March 2022;	-	<u>Apr 2022:</u> SLA awaiting detail being worked through by City	Amber

		BHE and City of London Police	Anne Pietsch	revised to July 2022		of London Police (delay caused by change in staff). <u>Feb 2022:</u> Development of SLA currently taking place – will provide further clarity about the policing services that BHE receives and financially contributes to.	
5.	24 November 2021	List all Members of the Board in the Bridging London Strategy and Annual Progress Reports	Amelia Ehren	11 January 2022	-	<u>Apr 2022:</u> Complete. Further revisions will be required after April Board meeting to include new Members of the Board.	
6.	24 November 2021	Revise Scheme of Delegations to officers to enable MD to approve small amounts of BHE contributions to capital funding projects	David Farnsworth	11 January 2022	-	<u>Apr 2022:</u> Review of Scheme of Delegations took place in January 2022 providing the Managing Director of BHE with greater delegated authority powers. A further revision to include this specific matter is still required and will be worked through in the next month with the Assistant Town Clerk & Executive Director of Governance and Member Services.	
7.	24 November 2021	Arrange Member and Officer risk review meeting	Amelia Ehren	16 February 2022	-	<u>Apr 2022:</u> Due to change in Members as a result of the Elections, officers will now seek to arrange the risk review meeting in May 2022.	

						<p>Expressions of interest from Members to support this in-depth review are sought today to support the process.</p> <p><u>Feb 2022:</u> In-depth reviewed delayed pending result of recruitment of BHE COO who will lead, on behalf of BHE MD, risk management for the charity– Member and officer risk review meeting to now be arranged between February – April 2022</p>	
8.	24 November 2021	Review of Transitional Investment Strategy Statement	Karen Atkinson	December 2022	-	<p><u>Apr 2022:</u> To be further reviewed following the anticipated grant of the Supplemental Royal Charter.</p>	